

**PROFESSIONAL ENGINEER SECTION  
OF THE EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS AND PROFESSIONAL LAND SURVEYORS  
MEETING MINUTES  
April 22, 2015**

**PRESENT:** Kristine Cotharn, Joseph Eberle, Steven Hook and Mark Mayer

**STAFF:** Brittany Lewin, Executive Director; and Nilajah Madison-Head, Bureau Assistant

**CALL TO ORDER**

Joseph Eberle, Chair, called the meeting to order at 10:17 a.m. A quorum of four (4) members was confirmed.

**ADOPTION OF AGENDA**

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to adopt the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES**

**MOTION:** Kristine Cotharn moved, seconded by Steven Hook, to approve the minutes of January 15, 2015 as published. Motion carried unanimously.

**CLOSED SESSION**

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to convene to closed session to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (s. 19.85(1)(b), Stats.); to consider closing disciplinary investigations with administrative warnings (ss. 19.85 (1)(b), and 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and to confer with legal counsel (s. 19.85(1)(g), Stats.). Joseph Eberle read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Kristine Cotharn-yes; Joseph Eberle-yes; Steven Hook-yes; Mark Mayer-yes. Motion carried unanimously.

The Section convened into closed session at 10:22 a.m.

**RECONVENE TO OPEN SESSION**

**MOTION:** Steven Hook moved, seconded by Kristine Cotharn, to reconvene in open session. Motion carried unanimously.

Open session reconvened at 10:55 a.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION, IF  
VOTING IS APPROPRIATE**

**MOTION:** Kristine Cotharn moved, seconded by Mark Mayer, to reaffirm all votes made in closed session. Motion carried unanimously.

## APPLICATION REVIEW

### Registration

**MOTION:** Steven Hook moved, seconded by Mark Mayer, to approve the application of Devang Dave for registration once all requirements are met. Motion carried unanimously.

### EIT Certification

**MOTION:** Kristine Cotharn moved, seconded by Steven Hook, to approve the following applications for EIT Certification:

1. Knutson, Jason
2. Tracy, Kevin P
3. Wells, Nathan J

Motion carried unanimously.

### Reinstatement

#### *Gregory Holverson*

**MOTION:** Mark Mayer moved, seconded by Kristine Cotharn, to grant the reinstatement of the Professional Engineer registration of Gregory Holverson, once all requirements are met. Motion carried unanimously.

#### *Jeffrey Ward*

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to grant the reinstatement of the Professional Engineer registration of Jeffrey Ward, once all requirements are met. Motion carried unanimously.

## ADJOURNMENT

**MOTION:** Mark Mayer moved, seconded by Steven Hook, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 10:56 a.m.